



**South Carolina Department of Labor, Licensing and Regulation**  
**South Carolina Residential Builders Commission**

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P.O. Box 11329 • Columbia • SC • 29211-1329

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llr.sc.gov/res

## HOME INSPECTOR'S LICENSE ONLINE APPLICATION INSTRUCTIONS

*Allow 7-10 business days from the date of receipt before checking your application status online at:*

<https://www.llr.sc.gov/res/>

### Application Instructions:

- Items to be uploaded or mailed in to our office:
  - ☐ Copy of your valid driver's license, state issued ID or passport.
  - ☐ Copy of Social Security card
  - ☐ Notarized Affidavit (Signature)
  - ☐ Completed and notarized **Verification of Lawful Presence Forms**
  - ☐ Completed and notarized **Home Inspector's Affidavit(s) OR 120 hour Course Completion Certificate Form** from an organization approved by the SC Residential Builders Commission, you may find the approved course provider list here  
<https://llr.sc.gov/res/PDF/RBI%20Course%20Provider%20List.pdf> .
  - ☐ Include written explanation(s) for any "Yes" answer(s) for questions in the "**General Information**" section of the application and include any supporting documentation.
  - ☐ If you answer "Yes" to any questions(s) pertaining to a conviction, you must remit an official Statewide Background Check from the state where the incident occurred in a sealed envelope from the state agency along with your written explanation.
  - ☐ If applicable, copy of your business Certificate of Existence/Authorization.

### Examination Instructions:

- PSI Examination Services (PSI) administers required examinations. Please visit their website to find out information on registration and exam locations: [www.psiexams.com](http://www.psiexams.com). Exam fees are paid directly to PSI.
- There are examination preparatory courses and seminars that are offered by individuals, businesses and community colleges; the Residential Builders Board does not sponsor, approve or recommend any of these entities, preparatory courses or seminars.

*Feel free to contact our office at the above number with any additional questions or concerns you may have.*